



QUEER BRITAIN

THE NATIONAL LGBTQ+ MUSEUM

CANDIDATE INFORMATION COLLECTIONS MANAGER

ABOUT QUEER BRITAIN

Queer Britain is the UK's first and only LGBTQ+ museum, and it's for anyone.

Our work is recognised with

- Museum Association's Best Small Museum of the Year award in 2022
- Time Out's *Best of the City* in 2024
- Best LGBTQ+ Venue from Blue Badge Access Awards in 2025

We welcome an average of 30,000 visitors each year, telling unheard LGBTQ+ stories, from a LGBTQ+ perspective.



OUR VISION To progress Britain's understanding of itself by giving queer stories and experiences their rightful place.

OUR MISSION Queer Britain works to Reclaim and Preserve queer people's stories and objects and Inspire by celebrating and educating about LGBTQ+ lives, impact and culture.

OUR VALUES We are Open - everyone is welcome and respected. We are Courageous - we act with boldness and seek out the truth. We are Connected - we are collaborative and connected to culture.

ABOUT OUR VISITORS

Our visitors are from all over the world, with stories in our guestbook representing the full spectrum of the LGBTQ+ community, as well as our allies throughout family, friends, and colleagues. We are for anyone.

OUR VISITORS

- 30% of visitors live in London
- 36% of visitors live around the UK
- 34% of visitors are international



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PATRONS

We have 12 Patrons (and growing), each contributing between £2.5k and £25k per year in philanthropic support

SOCIAL MEDIA

Instagram: 36.4k
X (twitter): 19k
Facebook: 3.5k
LinkedIn: 6.7k
TikTok: 2.7k

EVENTS

Our audience-centred events programme attracts an additional 1,000 visitors per year

E-NEWSLETTER

Over 6,000 people receive our newsletters, with an open rate of 70%.

MEMBERS

We have over 300 members of the Museum, with an annual membership between £120 and £1,000

ABOUT THE ROLE

JOB DESCRIPTION

Your aim will be to support the management and development of Queer Britains Collections

CARE RESPONSIBILITIES

All staff members are responsible for care of objects on display and in store, as well as care for public and operational spaces, visitors, volunteers and other team members at all times.

Management and Administration

- Manage and develop Queer Britains Collections database (Catalogit)
- Oversee documentation practices for Queer Britains Collection
- Undertake regular condition checks and conservation assessments of Queer Britain's collection
- With the Head of Programme and Collection (Curator) work towards museum accreditation

Collecting

- With the Head of Programme and Collection (Curator) develop a plan for new acquisitions
- Develop a nationally-focused community donation programme to grow Queer Britains collection
- Ensure all acquisitions are properly administered
- Create research dossiers (object histories) for all acquisitions
- Develop a volunteer engagement programme that will support digitising, object histories and community collecting

Digital

- Lead on creating a publicly accessible digital collection

Loans, Exhibitions and Displays

- Working with the Head of Programme and Collection (Curator) and the Exhibitions and Displays Manager (Assistant Curator) to facilitate preparing Queer Britains collections for loan and display

ABOUT THE ROLE

PERSON SPECIFICATION

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Our ideal candidate would be:

- Someone experienced working with collections in a museum, library or archive setting
 - Someone with understanding of LGBTQ+ history and culture
 - Good knowledge of SPECTRUM procedures and museum accreditation processes
 - A creative mindset, experienced in delivering volunteer and community projects

- A dynamic individual, with the ability to work independently, and yet collaboratively across the entire organisation
 - Someone committed to their own professional development, and willing to share their knowledge, skills and experience
 - An excellent communicator, and confident with technology
 - Someone able to build positive relationships with internal and external stakeholders, including Museum staff, guest artists, retail partners and supporters



DETAILS AND HOW TO APPLY

REPORTS TO

Head of
Programme &
Collection (Curator)

SALARY

£20,790 for 3 days
per week (Full-time
equivalent £34,650)

Plus NEST pension
(3% employer with
5% employee
contributions)

LOCATION

Hybrid/Flexible,
with expectation of
being onsite on
Wednesdays, and
as required in order
to fulfil the duties
of the post.

HOLIDAY

17 days per year, plus
bank holidays (pro-
rata of 28 days for
FTE)

HOURS

Normal working hours
are 10am – 6pm (24
hours, including paid
lunch hour) on a
Monday, Tuesday and
Wednesday.

Evening and weekend
work may be
necessary, and we
operate a time-off-in-
lieu policy

**This role is fixed-term
for a period of three
years.**



HOW TO APPLY

Please email your CV and
cover letter explaining how you
meet our person specification,
and have experience of the
responsibilities within the role
description.

Using the subject line 'QB
Exhibitions & Displays Manager' send to
recruitment@queerbritain.org.uk

APPLICATION DEADLINE

Monday 9th February 2026 at 10am
Shortlisted Candidates Invited to
Interview by Friday 15th February 2026

INTERVIEWS

24th February 2026